

**Missouri River Regional Library**  
**Capital Facilities Committee**  
**213 Adams Street, Jefferson City, Missouri**  
**November 21, 2023**  
**Minutes of the Meeting**

The Capital Facilities Committee meeting was called to order at 5:50 p.m. by member Anne Rottmann, on behalf of Anita Randolph, Committee Chair.

**1. Roll Call of Members**

Capital Facilities Committee members present: Stacy Fick, Kay Kasiske, Steve Nelson and Anne Rottmann

Member(s) absent: Becky Layton, Anita Randolph and Stu Murphy

Also present: Claudia Young, Library Director; Natalie Newville, Assistant Director of Marketing and Development; Angie Bayne, Assistant Director of Public Services; Jonathan Hickman, Maintenance Manager; Debra Winter, Business Manager/Accountant, and Robin Coffman, Administrative Assistant

**2. Approval of September 11, 2023 Minutes**

Stacy Fick made a motion, seconded by Kay Kasiske, to approve the minutes of the Capital Facilities Committee meeting held September 11, 2023. Motion carried.

**3. Consideration of Quote for Electrical Improvements at the Jefferson City Library Building**

Stacy Fick made a motion, seconded by Kay Kasiske, to approve the quote from Stokes Electric for the repair/update of the library's electrical wiring and panels, and to recommend this work and quote to the entire MRRL Board for approval. Motion carried. (Stu Murphy voted via email to approve.)

**4. Adjournment**

Meeting adjourned at 5:59 p.m.

**Meeting minutes approved February 20, 2024.**