

**Missouri River Regional Library**  
**Board Meeting**  
**214 Adams Street, Mark Twain Room**  
August 17, 2021  
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:01 P.M. by Kay Kasiske, President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

**1. ROLL CALL OF MEMBERS**

Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Stacy Fick; Member, Jeff Briggs; Member, John Gulick; Member, Anne Rottmann; Member, Ithaca Bryant; Member, Peggy Mulvania; Member, Lisa Klebba; Member Bob Priddy; and Member, Kaye Bertels.

Absent: Member, Lisa Klebba; and Member, Sharon Lehman

**2. PUBLIC COMMENT**

None

**3. APPROVAL OF MINUTES**

Due to several corrections to be made, a review of the minutes from July 20, 2021 will be done at the next meeting.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES  
(ATTACHMENT A & B)**

Betty Hagenhoff reviewed the Treasurer's Report, Attachment A & B with the Board. Anita Randolph made a motion to approve the Treasurer's Report and Monthly Expenditures. Ithaca Bryant seconded. The motion was approved.

**5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)**

Claudia reviewed her report with the board, see the attached report. Valerie Weber submitted her resignation to the mayor, effective immediately. Claudia assisted with the interviewing and hiring of two part-time staff members at the Main Library. An Open House was held for Sarah Falter on July 17th at the Osage Branch. Claudia attended a meeting with the Mayor, Carrie Tergin, and the City Administrator to review the final Dake Wells presentation. The plans were well received by Mayor Tergin. The Mayor also suggested the Library Administration contact the Housing Authority regarding properties adjacent to 209 Adams which have the potential to turn into parking lots. Claudia then reached out to Amy Van Overschelde, the Assistant Project Specialist, with the Housing Authority. Amy will share Library Administration's interest in possibly purchasing lots at their August Board meeting.

**6. COMMITTEE REPORTS**

- A. Capital Facilities Committee (Anita Randolph) No Report
- B. Executive Committee (Kay Kasiske) No Report
- C. Finance/Fund Raising Committee (Open) Report to be given under New Business.
- D. Foundation Liaison (Kaye Bertels) Kay Bertels reported the Foundation had a meeting on 8/12/2021. This fall fundraiser for 2021 will be a Trivia Night to be held on October 2 with twenty tables on the first floor available for teams. Book Lockers are scheduled to arrive soon. The Foundation has set up a bank account for Capital Campaign donations.
- E. Marketing/Communications Committee (Jeff Briggs) Jeff reported a meeting was held prior to the Board meeting tonight. Natalie attended an OrangeBoy conference last week. A Business Solutions presentation will be held the 4th Thursday of the month by the Library at the JC Chamber of Commerce. Emails are being sent to patrons based on clustering and checkout history.
- F. Planning Committee (Stacy Fick) No report

## **7. UNFINISHED BUSINESS**

- A. Dake Wells Architect Presentation review.  
Natalie and Claudia presented the Capital campaign brochure to the board and asked for feedback. The suggestions were notes and changes will be made. It will be proofed by two other people and sent to a professional printer in the coming weeks.

## **8. NEW BUSINESS**

- A. Dake Wells Update  
Library Administration and the Marketing Department have been collaborating with Dake Wells to design a Capital Campaign brochure. A rough draft of the brochure is reviewed with the Board.
- B. Finance/Fundraising Update  
With the resignation of Valerie Weber, current Board President Kay Kasiske will need to fill the seat at a Finance/Fundraising meeting at the next meeting. Gabe Hulsey has accepted the Chair position of the Capital Campaign Committee.

## **9. ADJOURNMENT**

Adjourned at 7:39

**APPROVED 09.21.21**