Missouri River Regional Library
Board Meeting
214 Adams Street, Mark Twain Room
October 19, 2021
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:01 P.M. by Kay Kasiske, President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

1. **ROLL CALL OF MEMBERS**
    Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Stacy Fick; Member, Jeff Briggs; Member, John Gulick; Member, Anne Rottmann; Member, Ithaca Bryant; Member, Kaye Bertels; Member, Lisa Klebba; Member, Peggy Mulvania; and Member, Bob Priddy.

    Members absent: Sharon Lehman

2. **PUBLIC COMMENT**
    None

3. **APPROVAL OF MINUTES**
    Stacy Fick made a motion to approve the minutes from September 21, 2021 once the correction is made to indicate Anne Rottmann as absent in the roll call. Anne seconded. The motion passed.

4. **TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES (ATTACHMENT A & B)**
    John Gulick reviewed the Treasurer's Report, Attachment A & B with the Board. Stacy Fick made a motion to approve the Treasurer's Report and Monthly Expenditures. Anne Rottmann seconded. The motion was approved.

5. **LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)**
    Claudia reviewed her report with the board, see the attached report. The lockers for Osage County have arrived and have been installed in Westphalia and Meta. The Meta lockers are not working at this time, but should be soon. Diamond Pet Foods has agreed to have their name on each locker indicating their donation. Demographic work with Orange Boy continues with monthly meetings. This work will give us guidance on a future tax levy campaign strategy. The Missouri Library Association's conference was held in Chesterfield September 28th-30th. Claudia is the MLA President-Elect for 2022. She co-presented at the conference with Natalie Newville on *The Changing Landscape of Outreach Services*. The presentation was well received by those in attendance. Staff Day at the Library was cancelled this year, but Claudia has started a new program

asking staff to acquire two hours of continuing education and three hours for managers for each quarter. With this change the Library was able to remain open to the public.

COMMITTEE REPORTS
   A. Capital Facilities Committee (Anita Randolph) No Report
   B. Executive Committee (Kay Kasiske) Meeting is being scheduled for November
   C. Finance/Fund Raising Committee (John Gulick) Report to be given under Unfinished Business.
   D. Foundation Liaison (Kaye Bertels) Kay Bertels reported the Foundation had a meeting on 10/14/2021. The fall fundraiser for 2021 was cancelled, due to low reservation numbers. Mini golf is to be held on February 19th in Linn and 26th in Jefferson City.
   E. Marketing/Communications Committee (Jeff Briggs) No Report.
   F. Planning Committee (Stacy Fick) No report

7. **UNFINISHED BUSINESS**
   A. Finance/Fundraising Updates
       Videographer Jay Pelzer has agreed to work with the Library on creating and producing 3 videos. The cost of the videos will total $7,500. The MRRL Foundation has agreed to fund this project. The first Capital Campaign committee meeting has been scheduled for October 29th.
   B. Draft Budget 2022
       John Gulick and Betty Hagenhoff reviewed the draft budget for 2022. John made a motion to approve the budget. Anita seconded. The motion passed.

8. **NEW BUSINESS**
   A. Juneteenth Holiday approval
       Federal government passed Juneteenth as a federal holiday. Bob Priddy made a motion to add this as a holiday and close the library in observance. John Gulick seconded. The motion passed.
   B. Corporate Resolutions approval
       John Gulick made a motion to approve the resolution identifying Claudia Cook, Betty Hagenhoff and Diane Clingman as authorized signers for the Library. Anita seconded. The motion passed.
   C. Nomination Committee 2022
       President Kay Kasiske appoints Lisa Klebba, Anne Rottmann and Anita Randolph as the 2022 Nomination Committee. The committee is to report Board Officer nominations at the next meeting.

9. **ADJOURNMENT**
   Adjourned at 7:22 p.m.

APPROVED 11.16.21